



**Board for Judicial Administration (BJA) Meeting
Friday, October 19, 2018 (9 a.m. – 12 p.m.)**

AOC SeaTac Office, 18000 International Blvd, Suite 1106, SeaTac

MEETING MINUTES

BJA Members Present:

Chief Justice Mary Fairhurst, Chair
Judge Judy Rae Jasprica, Member Chair
Callie Dietz
Judge Blaine Gibson
Judge Gregory Gonzales (by phone)
Judge Dan Johnson
Judge David Kurtz
Judge Linda Lee (by phone)
Judge Mary Logan
Judge David Mann
Judge Samuel Meyer
Bill Pickett
Judge Kevin Ringus
Judge Rebecca Robertson
Justice Charles Wiggins

Guests Present:

Patricia Austin
Darryl Banks
Derek Byrne
Sonya Kraski
Frank Maiocco
Judge Jacqueline Shea-Brown
Lisa Tremblay
Dawn Williams
Margaret Yetter

Public Present:

Page Carter

Administrative Office of the Courts

(AOC) Staff Present:

Lynne Alfasso (by phone)
Crissy Anderson (by phone)
Jeanne Englert
Sharon Harvey (by phone)
Dirk Marler
Ramsey Radwan
Intisar Surur
Caroline Tawes

Call to Order

Chief Justice Fairhurst called the meeting to order at 9:00 a.m. The members introduced themselves. Chief Justice Fairhurst announced that the Court Management Council (CMC) members were joining the meeting today.

Court Management Council

Maiocco presented an overview and history of CMC, as well as an update on their current project. Since 2017, CMC members have been examining the public perception of courts with a primary focus on helping the public and court staff understand the difference between legal information and legal advice. Two CMC subcommittees created a PowerPoint presentation and developed talking points, a curriculum, and objectives for education programs on legal information versus legal advice, as well as

updating and adding to a guidebook from the Clallam County Clerk's office, *Legal Information vs. Legal Advice*.

Dietz and Maiocco jointly presented the Court Manager of the Year award to Benton-Franklin Superior Court administrator Patricia Austin.

Representatives from the Association of Washington Superior Court Administrators (AWSCA), the District and Municipal Court Management Association (DMCMA), the Washington Association of Juvenile Court Administrators (WAJCA), the Washington State Association of County Clerks (WSACC), and the Court of Appeals presented updates on their associations and courts.

Branch Budget Overview

Radwan presented an overview of the judicial branch budget using the PowerPoint presentation in the meeting materials. He said it was important for BJA members to understand the budget to help ensure long-term, stable, and adequate funding for the judicial branch.

Radwan reviewed the budget process and timeline. A new step in the process this year is the addition of the Court Funding Committee. The Supreme Court approved the 2019–2021 budget request for state general fund items that flow through the AOC to be forwarded to the legislature with three changes: the Finding Fathers request was combined with the Family and Juvenile Court Improvement Program request; the Expedited Data Repository (EDR) Future Integrations request was reduced from \$1.5 million to \$500,000; and the State CASA request was not included in the budget submittal.

2018 Legislative Agenda

Chief Justice Fairhurst announced that AOC staff member and Associate Director of Legislative and Judicial Relations Brady Horenstein resigned.

Judge Ringus said the BJA approved the 2017–19 Legislative Communications Plan last November. The BJA Legislative Committee met September 7 and October 5 to discuss three proposals received by the Committee and the 2019 legislative agenda.

Judge Ringus also discussed the one-page information sheet on the 2019 legislative priorities. The priorities sheet will be designed after the content is approved as part of the legislative agenda. Judge Ringus thanked AOC staff for their assistance on the project.

The Legislative Committee will continue to work on a unified message for BJA. The wording should reference the importance of funding so that the courts can continue to

be relevant. Work on the unified message will continue at the next Legislative Committee meeting. Any change in the BJA approach should increase support of all levels of the judicial branch and how we work as partners. This will be discussed at the November meeting.

It was moved by Judge Ringus and seconded by Judge Gibson to approve the 2019 legislative agenda. The motion carried.

Dietz said the Associate Director Legislative and Judicial Relations job announcement had been sent out and will be open until filled. She asked that BJA members encourage qualified people they might know to apply. There is a plan to hire a contractor if a permanent employee is not hired before the legislative session begins.

BJA Strategic Initiatives

There will be presentations on the BJA Strategic Initiatives at the November BJA meeting. The Interpreters Services Funding Task Force submitted a budget request of \$2.1 million for this biennium. The Court System Education Funding Task Force submitted a budget request for \$1.4 million for education, travel support, and curriculum needs for all courts. The task forces are each developing talking points and a question and answer document for stakeholders, as well as a fact sheet for legislators. This information will be available at the November BJA meeting.

The Interpreters Services Funding Task Force is compiling customer feedback from their survey. Findings from the Court System Education Funding Task Force survey on mandatory training requirements for court administrators were included in the meeting materials.

Standing Committee Reports

Budget and Funding Committee (BFC): The Committee met in June to prioritize budget requests to send to the BJA with recommendations. Judge Logan likes the new budget process and hopes it remains in place.

Court Education Committee (CEC): The Judicial Education Leadership Institute (JELI) in November will provide education on how to do a good presentation and how adults learn.

The 2019 Judicial College will have at least 62 or 63 participants. Funding will be a challenge and may have an impact on association conference budgets. Because the Judicial College is mandatory, funding may have to be prioritized for it.

Legislative Committee (LC): Judge Ringus will work with Dietz to cover the Court Funding Committee meetings in Horenstein's absence. AOC association staff will assist.

Policy and Planning Committee (PPC): Judge Robertson reported the PPC received six proposals for new strategic initiatives. Two were not a good fit and two were similar to each other. The PPC is meeting today to discuss what the current strategic task forces need and if they will recommend another strategic initiative.

Expiring Resolution Follow Up

There was an expired resolution that was previously brought to the BJA for consideration of whether to revise, renew or retire it. The Policy and Planning Committee reached out to the Minority and Justice Committee who will not be renewing it as there are other policies in place that address the issue. The BJA decided to retire the resolution.

BJA Leadership Goals

Two ad hoc groups will be formed to evaluate the BJA committee structure format and review the BJA bylaws and rules. A representative from each committee and each court level is needed. The Committee Composition Committee will be Judge Gonzales, Judge Meyer, Judge Rogers, and Judge Logan. The Bylaws and Rules Ad Hoc Committee will be Chief Justice Fairhurst, Judge Johnson, and Judge Gibson.

Public Trust and Confidence Committee

Seven new members have been nominated for appointment to the Public Trust and Confidence Committee: Judge David Larson, Judge Kathryn Loring, Commissioner Rick Leo, Judy Ly, Emily McCartan, Val Barschaw, and Jennifer Garber.

It was moved by Judge Johnson and seconded by Judge Gibson to approve all seven nominees to the Public Trust and Confidence Committee. The motion carried.

September 21, 2018 Meeting Minutes

It was moved by Judge Ringus and seconded by Judge Logan to approve the September 21, 2018 BJA meeting minutes. The motion carried.

Information Sharing

Chief Justice Fairhurst announced that Dawn Marie Rubio has been hired as the new Washington State Court Administrator. From November 19 to December 31 she will be

the State Court Administrator Designate, becoming the State Court Administrator on January 1, 2019.

The Washington Citizens' Commission on Salaries for Elected Officials gave a strong recommendation to increase judicial salaries. More information will be shared later.

Chief Justice Fairhurst, Judge Jasprica, Englert, and Dietz met to discuss follow up from the Judicial Leadership Retreat in the spring. They will be sharing information about the meeting and the BJA will devote time to discuss some of the follow up items.

Byrne said the Department of Labor and Industries has a new proposal to compensate staff for overtime. This could have a significant impact on court budgets. Byrne is looking into statutory issues and will report back.

Pickett announced that Judge Logan and the Spokane Community Court were presented with the Washington State Bar Association (WSBA) Award of Merit. The WSBA has rolled out a new health care exchange for its members. The structure of the WSBA is being examined in light of recent court decisions.

The Superior Court Judges' Association (SCJA) has agreed to fund a Color of Justice program. The first of three programs will be held in Yakima on November 2. There will be public recommendations from the Pretrial Task Force in January.

Dietz thanked everyone for their work and said she will miss everyone. She plans to do some consulting work for the National Center for State Courts (NCSC) after her retirement.

Other

There being no further business, the meeting was adjourned at 11:50 a.m.

Recap of Motions from the September 21, 2018 Meeting

Motion Summary	Status
Approve the 2019 legislative agenda	Passed
Approve all seven nominees to the Public Trust and Confidence Committee.	Passed
Approve the September 21, 2018 BJA meeting minutes.	Passed

Action Items from the September 21, 2018 Meeting

Action Item	Status
There will be presentations on the BJA Strategic Initiatives at the November BJA meeting.	
The unified legislative agenda message will be discussed at the November meeting.	

Action Item	Status
The Committee Composition Committee will facilitate a discussion at the November meeting.	
<u>September 21, 2018 BJA Meeting Minutes</u> <ul style="list-style-type: none">• Post the minutes online.• Send minutes to the Supreme Court for inclusion in the En Banc meeting materials.	Done Done